kyvl training work group

**Charge:** Create a plan for KYVL training, including scheduling and delivery, which will increase the number of trainers available and will include a variety of customized and targeted training options in different venues to meet the needs of specific audiences.

**Link to KYVL Strategic Plan**

**GOAL 2/** TO BE VALUED AS THE PREFERRED INFORMATION RESOURCE BY ALL KENTUCKIANS

**OBJECTIVE G2/03** Implement a statewide training initiative

**Strategies**

G2/03/SA Create and coordinate a centralized process for training scheduling and delivery

G2/03/SB Increase the number of trainers available to meet KYVL training needs

G2/03/SC Plan and deliver KYVL customized and targeted training in the best variety of venues

**Performance Indicators**

G2/PI1 Increase in the resource/service usage by user types

G2/PI2 Increase in the number of people trained

**Responsibilities**

- Individuals shall be familiar with KYVL services and member populations.
- Individuals shall attend meetings and participate in discussion.
- Individuals, where possible, shall engage the groups they represent to gather feedback.
- Group will send monthly status reports to the Leadership Team.

**Considerations**

- Identify a priority for targeting specific audiences.
- Insure a geographic dispersion of training.
- Insure that all delivery options are incorporated.
- Training should be available to meet the needs of the membership.
- Communication between the membership, trainers, and KYVL is critical.
Timeline
Training should be available to meet the needs of the membership.

Method of meeting
The work group will determine the appropriate meeting format. Although conference calls, web conferencing and email accommodate tight travel budgets and schedules, some face-to-face meetings may be necessary.

Organization
Work Group reports to the Leadership Team and has a chair and a recorder. The chair of the Work Group is named by the Leadership Team.

Membership
Interested persons from KYVL member libraries