VISION, MISSION AND VALUES

Vision

Knowing how to find, evaluate and use information improves quality of life. KYVL envisions a Commonwealth in which all Kentuckians have equitable access to the information they need and the tools to use it effectively.

Mission

The mission of KYVL is to provide all Kentuckians a common foundation of high-quality resources, and support in their use, to enhance lifelong learning, working and living.

Values

In pursuit of our vision and mission, KYVL is committed to:

- Fostering collaborative communities and innovative partnerships to further our common vision;
- Equity and sustainability of funding and distribution of resources;
- Conscientious stewardship of resources and efficiency of operations;
- Providing prompt, courteous and knowledgeable service in all interactions with our members, users and partners; and
- Clear and timely communication on issues of interest to members and partners.

KYVL COLLECTIONS WORK GROUP

The KYVL Collections Work Group is a representative body of KYVL member institutions and stakeholders charged with “advis[ing] KYVL in evaluating and selecting for consortial purchase core databases that balance the needs of membership within the parameters of sustainable funding and enhanced offerings that add value for specific member constituencies.” (Collections Work Group charge, revised October, 2016)

The KYVL Collections Work Group is composed of three representatives from each of several constituency groups. Members are selected by the organizations they represent and serve staggered three-year terms. The KYVL director serves ex officio. A complete listing of the makeup of the committee and a current membership roster are available at kyvl.org/committees/collections.
KYVL Collection Development Policy

ABOUT THIS POLICY

POLICY DEVELOPMENT

The KYVL Collection Development Policy is developed by the KYVL Collections Work Group for approval and adoption by the KYVL Leadership Team. The policy is reviewed by the work group in even-numbered fiscal years or as needed to reflect evolving needs and priorities. Recommend policy revisions are submitted to the KYVL Leadership Team for consideration. The Leadership Team may make these or other modifications at its discretion, subject to the oversight of the Council on Postsecondary Education (CPE), of which KYVL is a unit.

The current document is a revision of the policy adopted February 2014.

Changes to the Collection Development Policy are communicated to the work group and KYVL membership.

GUIDANCE AND IMPLEMENTATION

The KYVL Collections Work Group advises the KYVL director and Leadership Team on the selection and renewal of databases for KYVL. The work group considers usage statistics, survey data and other feedback reflecting the interests and needs of KYVL member libraries.

In consideration of input from the Leadership Team, the KYVL director makes final selection decisions that seek to balance the needs of stakeholders and demonstrate good fiscal stewardship. The KYVL director is responsible for working with CPE personnel to establish and maintain necessary licenses and master agreements (contracts).

Under KYVL master agreements (Appendix A), KYVL member libraries may negotiate acquisition of additional resources from KYVL vendors.

ADDITIONAL CONSIDERATIONS

This policy affirms the principles of intellectual freedom outlined by the American Library Association in its Library Bill of Rights and as interpreted in its various companion documents.

KYVL endorses the concepts of the Americans with Disabilities Act (ADA) and strives to acquire resources that assist in the service of all member library clientele.

Provisions of this policy are subject to federal and state laws.
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KYVL COLLECTION DEVELOPMENT POLICY

1. PURPOSE

The KYVL Collection Development Policy provides a framework for selecting, evaluating and deselecting shared resources in support of KYVL’s vision, mission and values. This policy seeks to:

- Facilitate selection of high-quality resources to support informational, educational, scholarly, recreational and cultural needs of all Kentuckians;
- Ensure good stewardship in the expenditure of state and member funds; and
- Communicate to stakeholders the criteria upon which selections and deselections are made.

This policy governs selection of resources for KYVL’s core and enhanced collections.

2. KYVL CORE AND ENHANCED COLLECTIONS

KYVL collections enable participating colleges and universities, K-12 schools and districts, public libraries, and special libraries to broaden the range of materials and services available to their patrons.

KYVL collection resources fall into two categories, core and enhanced. Core resources are available to all member libraries and their respective constituent groups. The cost of core resources is shared among all KYVL member institutions. Enhanced resources are available to KYVL core database members for licensing on an individual opt-in basis. Costs for enhanced resources are borne by individual institutions.

Selection of and contract negotiation for enhanced resources is secondary to that of the core collection.

3. SELECTION OF RESOURCES

General selection criteria

KYVL resources are acquired in keeping with the KYVL vision, mission and values, and selected in accordance with the following guiding principles:

- KYVL seeks resources that provide broad, multi-topic, authoritative content.
- KYVL seeks resources of varying complexity and format to serve a public with a wide range of ages, educational backgrounds, interests, format preferences, comprehension skills, and mental and physical abilities.
- KYVL seeks resources that serve all KYVL member audiences, including educational communities and the general public.
- KYVL seeks balance among resources that reflect KYVL’s member constituencies.
- KYVL seeks to minimize duplication.
- KYVL seeks to maximize value and impact.
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*Individual resource evaluation criteria*

In conjunction with the general criteria outlined above, the following criteria are used when evaluating individual resources for inclusion in KYVL core or enhanced collections. A resource need not meet all criteria to be selected.

- a. Resource reflects high standards of quality in content, accuracy, expression, reliability, and format.
- b. Resource represents good fiscal value.
- c. Resource reflects member interest.
- d. Resource demonstrates excellent ease of use.
- e. Resource incorporates responsive design for use across multiple devices.
- f. Resource use demonstrates value and impact (see Review Cycle, below).
- g. Resource supports Kentucky academic CIP codes as identified by Collections Work Group (Appendix B).
- h. Vendor-supplied metadata facilitates a high degree of content discoverability.
- i. Vendor reports comply with COUNTER.
- j. Content is compatible with standards including OpenURL, etc.
- k. Interface is ADA compliant.

4. **REVIEW CYCLE**

In order to maintain a collection that is vibrant and useful to constituents, the value and impact of KYVL resources are reviewed, and costs negotiated, annually.

The value and impact of KYVL resources may be evaluated by:

- a. Analysis of usage across library types;
- b. Cost per use of content;
- c. Survey data and user feedback; and
- d. Demonstrated vendor reliability.

A collections survey every one to three years solicits member feedback and is used in evaluation of current and potential resources for both core and enhanced collections.

5. **MEMBER PARTICIPATION IN COLLECTION DEVELOPMENT**

Librarians and library staff of member institutions are encouraged to recommend the acquisition of specific resources and to communicate those recommendations to KYVL or any member of the Collections Work Group. This feedback may be solicited from library users and the results reported to KYVL.

Avenues for providing feedback include:

- a. Sending comments and recommendations to representative members of the Collections Work Group;
- b. Sending comments and recommendations about databases to KYVL; and
- c. Completing and submitting KYVL collections surveys.
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APPENDIX A: MASTER AGREEMENTS

The Commonwealth of Kentucky establishes master agreements (contracts) with vendors for a wide variety of products and services. The Council on Postsecondary Education (CPE), an agency of the Commonwealth, establishes master agreements with database vendors on behalf of KYVL and its members for access to electronic resources serving a broad range of information needs.

The term for a master agreement may be up to two years with the possibility of renewal. Content is typically licensed on an annual basis that generally coincides with the state fiscal year, which begins July 1.

Access to master agreements

In addition to the core content licensed through master agreements by KYVL for all its members, KYVL member institutions may make use of KYVL master agreements to license additional content. KYVL is the point of contact for members regarding use of these master agreements.

APPENDIX B: CLASSIFICATION OF INFORMATION NEEDS

Classification of Instructional Programs (CIP) have been developed by the U.S. Department of Education’s National Center for Education Statistics (NCES) as a “taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity” for education across the United States. More information on CIP codes and NCES can be found at nces.ed.gov/ipeds/cipcode/browse.aspx?y=55.

The CIP codes below were identified by the Collections Work Group in preparation for adoption of the 2014 policy as corresponding to the basic information needs of KYVL constituent groups. Additional subjects not covered by CIP include genealogy and current events.

- CIP01 Agriculture, Agriculture Operations, and Related Sciences
- CIP03 Natural Resources and Conversation
- CIP04 Architecture and Related Services
- CIP05 Area, Ethnic, Cultural, Gender, and Group Studies
- CIP09 Communication, Journalism, and Related Programs
- CIP10 Communications Technologies/Technicians and Support Services
- CIP11 Computer Information Sciences and Support Services
- CIP12 Personal and Culinary Services
- CIP13 Education
- CIP14 Engineering
- CIP16 Foreign Languages, Literatures, and Linguistics
- CIP19 Family and Consumer Sciences/Humans Sciences
- CIP22 Legal Professions and Studies
- CIP23 English Language and Literature/Letters
- CIP26 Biological and Biomedical Sciences
- CIP27 Mathematics and Statistics
- CIP28 Military Science, Leadership and Operational Art
- CIP30 Multi/Interdisciplinary Studies
- CIP31 Parks, Recreation, Leisure, and Fitness Studies
- CIP32 Basic Skills and Developmental/Remedial Education
- CIP33 Citizenship Activities
- CIP38 Philosophy and Religious Studies
- CIP39 Theology and Religious Vocations
- CIP40 Physical Sciences
- CIP41 Science Technologies/Technicians
- CIP42 Psychology
- CIP43 Homeland Security, Law Enforcement, Firefighting and Related Protective Services
- CIP44 Public Administration and Social Service Professions
- CIP45 Social Sciences
- CIP46 Construction Trades (Occupational/Vocational)
- CIP47 Mechanic and Repair Technologies/Technicians (Occupational/Vocational)
- CIP48 Precisian Production (Occupational/Vocational)
- CIP49 Transportation and Materials Moving (Occupational/Vocational)
- CIP50 Visual and Performing Arts
- CIP51 Health Professions and Related Programs
- CIP52 Business, Management, Marketing, and Related Support Services
- CIP54 History