Using EBSCO’s Academic Search Complete for Advanced Research

Help: kyvl.org/ask
Call: 844.400.5965
ID: 
Password:

1. Go to www.kyvl.org/high
2. Choose Academic Search Complete
3. Select Sign In from the upper right menu.
   - a. Select Create a New Account or just log in with your personal EBSCO login
4. Enter “US immigration” in the first field
   - a. Checkbox “Full Text” and your result will be about 450 articles

5. Review the first few pages of results, adding items to folder [folder icon with plus sign]
6. Under Refine Results, in the section called Limit To on left side, checkbox “Scholarly (Peer reviewed) journals
   - a. Results narrowed down to about 170 articles
7. Toggle Relevance to Date Newest
8. Looks at Subjects under each article and review for commonality or other possible search terms
9. Use “Undocumented immigrants in the United States” as search term

10. Under Refine Results, Full Text and Scholarly Journals remain checked as options

11. Try a new search in the same subject area, enter “undocumented immigrants” and “attitudes or perceptions” in search fields
   a. Under Refine Results, Limit To, checkbox Full Text and Scholarly Journals
   b. Use slider bar to change Publication Date
   c. Change sorting from Date Newest to Relevance

12. Open Folder in upper right corner
   a. Under My Folder: Articles, checkbox the Select/deselect all option
   b. Print all or Email
   c. If emailing, choose Citation Format before sending
   d. If printing, choose Citation Format before printing
New Search

1. Enter “holocaust” and “deniers or deny or denial” into two of the search fields

   ![Search Fields](image)

   - Searching: Academic Search Complete
   - Choose Databases
   - holocaust
   - AND
   - deniers or deny or denial
   - AND

   Related: Basic Search, Advanced Search, Search History

2. Refine Results by choosing Academic Journals and Full Text. The date slider can also be used to narrow results to specific years.

   ![Search Filters](image)

   - Limit To
     - Full Text
     - References Available
     - Scholarly (Peer Reviewed) Journals
     - 1982 Publication Date 2015
   - Show More
     - Source Types
       - All Results
       - Academic Journals (111)
       - Magazines (150)
       - Book Reviews (30)
       - Newspapers (19)
       - Trade Publications (7)

3. Choose an article title to view the details
4. From the Detailed Record, choose the PDF full Text link

5. After reading a bit of the article, click the folder on the right hand side to add it My Folder

6. Print the article

7. Copy the Permalink for a bibliography or for later access

8. You can also share the article with someone or Email it to yourself.
9. Select the folder in the upper right corner

10. Under My Folder > My Custom, create a new folder for Immigration, and a new folder for Holocaust

11. Under My Folder > Articles, checkmark the appropriate articles and click Move To > Holocaust

12. Items saved for 18 months

13. The EBSCO login can’t be used between home and school, you must have separate accounts – BUT, you can share the folders between other EBSCO folder users – great for teams.